

MEMORANDUM FOR NGA-NE Board of Governors

FROM: Scott Henrickson – Secretary

SUBJECT: Minutes of Executive Committee Meeting on October 29, 2013

1. The National Guard Association of Nebraska (NGA-NE) conducted its monthly Executive Committee meeting October 29, 2013 at the JFHQ G6 Conference Room, Lincoln, NE.

President	COL Brett Andersen	Present
Vice-President	Col Bob Stevenson	Present
Secretary	MAJ Scott Henrickson	Present
Treasurer	LT Doug Carlson	Present
Executive Director	Dennis Hayward	Present
Past-President	Col Keith Schell	Present

2. Brett Andersen welcomed everyone.

3. President's Report: Reviewed meeting agenda

4. Secretary's Report: October BOG meeting minutes submitted to executive committee on 9 October 2013.

5. Treasury Report:

a. Update: Total expenses budgeted \$91,770.00: FY to date-\$22,454.43; Projected by end of FY-\$91,747.25 (see attached income and expense report)

b. Tax Status:

(1) Working with Rob Shafer on 503 (c) (19) status and look to become compliant in near future. Expect IRS fee of about \$800.

c. Foundation Status:

(1) Will work with attorney to set up NGA-NE Foundation

6. NGNE Executive Report:

a. Membership

(1) Membership programs:

i. Retention Rebate Program (Dec 31): Project 5% refund

ii. Membership Challenge (Dec 31): Currently #4 which = \$500

(2) All memberships from now forward will be for 2014.

(3) AMS Membership Web Program

i. State association dues structure due by October 30, 2013 (Done)

ii. Database cleanup due 1 December, 2013 (In progress)

b. Third Quarter Lobbying Report filled and can be reviewed online.

c. Request pictures from Spring Conference and NGAUS Conference to upload on NGA-NE website.

- d. 2013 NGAUS recap:
  - (1) 19 total attended conference
  - (2) Good chance of little to no cost for NGA-NE portion of the Big Ten Hospitality Suite.
  - (3) Applied for 1 Registration fee from NGAUS (Approved and deposited)
  - (4) Applied for refund to cover Area 5 Director Registration fee.
  
- 7. Legislative Committee Update:
  - a. Legislative Staffers Lunch will occur on 14 November 2014 at JFHQ.
    - (1) Will utilize a contracted bus for transportation of Staffers to and from the Capital.
  
- 8. Fall Leadership Dinner: Moved to Thursday 21 November 2013 at location Beacon Hills Lincoln Room.
  - a. POC: Brett Andersen
  
  - b. Austin Jenkins (Insurance Representative) will present
  
  - c. Agenda: 1800 to 1900 appetizers, 1900 dinner, 1940-2130 meeting
    - (1) Discussion Centennial Mall Fundraising Plaques. Plaques are available with bar code which individuals can scan to learn more about organizations. Lt Gen (Ret) Lempke to present more on this topic at Fall Leadership Dinner.
    - (2) Legislative Committee update
    - (3) Company grade officers to speak: (LTs Kramer and Curto)
    - (4) Invitations to Company Grade Commanders and above
  
  - c. Membership Awards review: Keith Schell
  
  - d. 100% Unit Awards: Dennis Hayward and Keith Schell
  
- 9. 2014 Annual State Conference
  - a. Golf: HiMark
    - (1) Dustin Guenther and Shelly Herrod and Executive Director met on 13 August.
    - (2) Looking to possibly charge more for non association members.
  
  - b. Business Meeting will occur at JFHQ. POC: Army
    - (1) Speakers: Grace Wasbourne: Legislative Affairs Manager, Joint Programs and Domestic Operations.
  
  - c. Dinner/Awards Ceremony: TBD with dueling pianos as possible entertainment. POC: Air
    - (1) Speaker: Look to invite Governor Heineman. Will need to prepare a 5-W paper for Maj Gen Bohac to invite Governor Heineman. Look to present him an award as well.
    - (2) Award Nominations:
      - i. NGANE Volunteer of the year
      - ii. NGANE Corporate Sponsor of the year
      - iii. Senator Ben Nelson Award
  
- 10. Old Business:
  - a. Nelson medallions: Order will be reduced from 25 to 10 with a cost of \$125/medallion.
  
  - b. NGA-NE pins: Will order 500 NGA-NE pins in preparation for next year's National Conference and other NGA-NE activities.
  
- 11. New Business:
  - a. 2014 NGAUS Planning Conference is scheduled for January 2014. Bob Stevenson and Dennis Hayward planning on attending.

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(1) Will conduct a 2013 NGAUS "Hot Wash" during November BOG and capture relevant information to aid in the 2014 NGAUS conference planning.

(2) 2014 NGAUS Conference is 22-25 August in Chicago. Planning is already in the works including the possibility of chartering a bus for conference attendees. More information will be provided at next month's meeting.

b. NGA-NE Scholarship Program: Begin once again offering merit based scholarships to members and/or their families with a deadline of 31 March 2014 and look to announce recipients during the 2014 Annual State Conference. Will discuss more during November BOG

12. Event Update:

a. NGA-NE Tailgate update: Will not conduct a second tailgate this year.

b. October Officer's Book Club has been cancelled and will resume on 12 November with Dennis Hayward hosting.

BUDGET FOR NGA-NE FY 14 (1 JULY TO 30 JUNE)				FISCAL YEAR 2014 INCOME		PROJECTED AT END FY14	
INCOME	Budgeted	Actual FY to Date	% to Date	Amount	% Received	Amount	% Received
Corporate Sponsor	\$7,000.00	\$1,150.00	16.43%	\$7,000.00	100.00%	\$7,000.00	100.00%
Golf Tournament Income	\$18,000.00		0.00%	\$18,000.00	100.00%	\$18,000.00	100.00%
Insurance Income	\$15,000.00	\$4,222.02	28.15%	\$15,000.00	100.00%	\$15,000.00	100.00%
AGAU							
Membership Dues	\$30,000.00		0.00%	\$30,000.00	100.00%	\$30,000.00	100.00%
NGAUS Nat'l Conference Attendee Fee	\$4,000.00		0.00%	\$4,000.00	100.00%	\$4,000.00	100.00%
NGAUS Rebate for early membership	\$700.00		0.00%	\$700.00	100.00%	\$700.00	100.00%
Spring Conference Registration	\$3,400.00		0.00%	\$3,400.00	100.00%	\$3,400.00	100.00%
Senior Leader's Update Dinner	\$1,300.00			\$1,300.00		\$1,300.00	
Tailgate Party Reimbursement	\$200.00			\$200.00		\$200.00	
<b>TOTAL INCOME</b>	<b>\$79,600.00</b>	<b>\$5,372.02</b>	<b>6.75%</b>	<b>\$79,600.00</b>	<b>100.00%</b>	<b>\$79,600.00</b>	<b>100.00%</b>
FISCAL YEAR 2014 EXPENSES				PROJECTED AT END FY14			
EXPENSES	Budgeted	Actual FY to Date	% to Date	Amount	% Spent	Amount	% Spent
Advertising	\$700.00	\$0.00	0.00%	\$700.00	100.00%	\$700.00	100.00%
Collections (PayPal) Fee	\$300.00		0.00%	\$300.00	100.00%	\$300.00	100.00%
Membership Incentive	\$1,000.00		0.00%	\$1,000.00	100.00%	\$1,000.00	100.00%
AGAU			#VALUE!		#VALUE!		#VALUE!
Donations/Grants	\$3,000.00	\$289.19	9.64%	\$3,000.00	100.00%	\$3,000.00	100.00%
Officer's Club	\$600.00		0.00%	\$600.00	100.00%	\$600.00	100.00%
Tax Accountant	\$500.00		0.00%	\$500.00	100.00%	\$500.00	100.00%
Tailgate	\$800.00	\$633.19	79.15%	\$800.00	100.00%	\$800.00	100.00%
Leadership Lincoln	\$850.00	\$850.00	100.00%	\$850.00	100.00%	\$850.00	100.00%
Phone	\$160.00	\$56.48	35.30%	\$160.00	100.00%	\$160.00	100.00%
Executive Director							
Admin Services	\$18,000.00	\$7,500.00	41.67%	\$18,000.00	100.00%	\$18,000.00	100.00%
ED Conference Attendance	\$2,000.00		0.00%	\$2,000.00	100.00%	\$2,000.00	100.00%
Internet Service Provider							
Ipad 3G Service	\$360.00	\$120.00	33.33%	\$360.00	100.00%	\$360.00	100.00%
Firespring	\$1,200.00	\$525.00	43.75%	\$1,200.00	100.00%	\$1,200.00	100.00%
Legislative Lunch	\$1,100.00		0.00%	\$1,100.00	100.00%	\$1,100.00	100.00%
Legislative Service	\$3,000.00		0.00%	\$3,000.00	100.00%	\$3,000.00	100.00%
National Dues to NGAUS	\$24,000.00	\$646.00	2.69%	\$24,000.00	100.00%	\$24,000.00	100.00%

EXPENSES		Budgeted	Actual FY to Date	% to Date	Amount	% Spent
<b>EXPENSES</b>						
NGAUS National Conference						
NGAUS Convention Attendance	\$3,800.00	\$3,135.00	82.50%	\$3,800.00	100.00%	
NGAUS Hospitality Suite	\$3,800.00	\$96.00	2.53%	\$3,800.00	100.00%	
NGAUS Travel	\$8,600.00	\$8,577.25	99.74%	\$8,577.25	99.74%	
NGAUS Pins	-					
PO Box Fee	\$100.00		0.00%	\$100.00	100.00%	
Senior Leader's Update Dinner	\$1,300.00		0.00%	\$1,300.00	100.00%	
Golf Tournament	\$9,500.00		0.00%	\$9,500.00	100.00%	
Spring Conference	\$3,400.00		0.00%	\$3,400.00	100.00%	
Awards	\$1,000.00		0.00%	\$1,000.00	100.00%	
Supplies	\$500.00	\$26.32	5.26%	\$500.00	100.00%	
Mailings	\$700.00		0.00%	\$700.00	100.00%	
Travel	\$1,000.00		0.00%	\$1,000.00	100.00%	
Accounting & Antivirus Software	\$500.00		0.00%	\$500.00	100.00%	
	<b>\$91,770.00</b>	<b>\$22,454.43</b>	<b>24.47%</b>	<b>\$91,747.25</b>	<b>99.98%</b>	
<b>ASSETS</b>						
<b>Bank Accounts</b>						
Cornhusker Bank Checking	\$9,223.54			\$41,059.09		
PayPal Balance	\$855.66			\$49,601.06		
Total Bank Accounts	\$10,079.20			\$90,660.15		
	<b>Total Current Assets:</b>	<b>\$100,739.35</b>				